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## COVID-19 PROTOCOL

OLM values both the academic success of our students and the safety of everyone who visits our campus. Therefore, we kindly ask you to read our Covid-19 Protocol carefully, bearing in mind that changes may occur as the pandemic progresses.

Our references: *Protocolo Sanitário de Prevenção à COVID-19/Sistema Municipal de Ensino do RJ*; CDC, FIOCRUZ, *Sociedade de Pediatria do Estado do Rio de Janeiro*, *Sociedade Brasileira de Pediatria*, and our medical consultants.

### 1) Case Monitoring and Contingency Plan

- While on the School premises, any student or staff member who feels ill or shows any symptoms associated with COVID-19 will be referred to the School Nurse. If suspicion of a case is confirmed, the Nurse will contact the parents or guardians so that the student can be promptly taken home or to a clinic/hospital for testing. After notifying the family, the student will be directed to the Isolation Area and will remain there, under supervision, until the arrival of his/her parent or guardian. Employees will also be sent to a clinic/hospital for tests.
- The student or employee should present a doctor's certificate, stating that he or she can safely return to School.
- If **a** student is diagnosed as having COVID-19, **all** students in his/her class must be quarantined for **14 days** at home, and the classroom must be cleaned and disinfected immediately by a company specially hired for this purpose.
- If a student has been away from his or her class for **seven** days or more and is diagnosed with Covid-19, **only** that student will be quarantined for **14 days from the date of positive test result**. The class will be duly informed via Class App and email.
- If a student tests negative for Covid-19, and his/her sibling or parent tests positive, the student should quarantine for two weeks, counted from the last day of contact with the RT-PCR positive family member. In this case, the class will also be appropriately informed via Class App and email.
- If the student tests positive for COVID-19 and has a brother or sister in another class, he or she must be tested as well, and even if the test is negative, he or she must stay away for 14 days. Your class will also be informed via Class App and email.
- If the student returns to School and there is a family member at risk at home (an elderly relative, immunosuppressed, cardiac, obese, among others), we ask that you carefully follow the distancing protocols, the use of masks, hand hygiene, and follow official information about the epidemics and the regional recommendations. Please also consider not returning to the School campus, as these recommendations may not be feasible and may depend on your own reality.



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**The School will not disclose the names of students or family members who may be infected to protect the privacy of our community members.**

## **2) On-Campus Activities**

- The wearing of masks remains mandatory, during commuting and on-campus, during the whole day, except when eating and drinking.
- Each student and member of staff should bring a minimum of three (3) masks to be changed every three (3) hours.
- The School will provide disposable masks for the staff.
- If a student forgets to bring masks to change, the division secretary will provide him/her with a disposable mask and the student will be notified for lack of mandatory school supplies.
- Middle School and High School students who do not respect the safety protocols will be removed from face-to-face activities for a specific period of time set by the division Principal.
- Large group and School events are prohibited during the 2021-2022 School year, until further notice.
- Physical education, art, and related activities may be held following the protocol distance of one meter, and preferably outdoors.
- Students will have designated desks at which they must remain.
- A distance of one meter will be maintained between students in their classrooms.
- Given the maximum physical capacity of our classrooms, the one-meter distancing, established by the *Prefeitura Municipal do Rio de Janeiro*, allows us to welcome all students to the School campus.
- The School will still offer remote learning to those families who still don't feel safe enough to send their children to the campus.
- Doors and windows will be kept open, whenever possible, and the use of our air conditioning units will be in ventilation mode.
- Before and after any teaching materials are made available, they will be sanitized by the School's staff.
- The library, music and art rooms will be reopened, respecting a distance of 1 (one) meter between the children and the staff. All materials will be sanitized before and after use by the students.

## **3) Breaks, Recess and Food**

- Students and staff must sanitize their hands before and after breaks and meals.
- Snacks will be served in the classrooms.
- Staff will supervise snack time to prevent students from getting up or talking to each other.
- Students and staff must change their masks after every meal at School.
- Lunch hours at the cafeteria time will be extended to maintain class rotation, thus avoiding crowding.
- Visual signage will be maintained on the School premises so that students and staff respect the distance of 1 (one) meter.
- Tables and benches will be cleaned between classes.
- The rotation of classes for the use of the court during lunch will be maintained, as well as the supervision and organization of activities by physical education teachers, the division secretary, and assistant teachers.
- All the drinking fountains at School have been replaced and/or adapted with appropriate spouts to fill cups or bottles.
- Each student and member of staff should bring their own glass or water bottle.
- Staff will be strategically positioned to avoid crowding in bathrooms and hallways.



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- Restrooms and lockers will be constantly sanitized.

### 3) Student arrival and exit

The arrival and exit times have been reorganized to prevent students from crowding:

**Pre-School** and **Elementary School**: 7:45 to 15:15

**Middle School** and **High School**: 8:15 to 15:45

The After School Program will remain suspended until further notice.