



**OUR LADY OF MERCY SCHOOL
ESCOLA NOSSA SENHORA DA MISERICÓRDIA**

GUIDELINES GOVERNING THE EDUCATIONAL GUARANTEE OF OUR LADY OF MERCY SCHOOL

Our Lady of Mercy School (OLM), offers parents an “Educational Guarantee” which provides scholarships through graduation, as per the parameters below:

- a) In order to qualify for the Educational Guarantee, students must meet the following criteria:
 - The student's legal representative must fill out the proper application form at the time the student enters OLM;
 - The maximum age for the Legal Representative as entering in OLM is 65 (sixty-five) years old;
 - Monthly tuition payments must be up to date, as per the Educational Contract signed at the time the student entered OLM.
- b) Upon the death of one of the legal representatives (father, mother, or otherwise appointed legal representative, as per the original registration form) scholarships will be granted to the children through graduation from OLM, beginning the month after the death. This scholarship does not cover books, meals (lunch and snack) and overseas exchange programs and related expenses mentioned in clause 6, paragraph 4,5 and 6, insertion I through V, of the Educational Services Contract.
- c) The legal representative is understood to be the father and/or mother, or the person designated as legal guardian by the courts, at the time of registration. Thus, this Guarantee will be valid upon the death of the father or the mother, when these are the child's legal representatives, or the death of a single legal representative other than the father or mother.
- d) The Educational Guarantee covers total disability as certified by INSS, or the death of father or mother or other legal representative as stated above. The Educational Guarantee is valid only if the death reasons are not caused by pre-existing diseases, and according to the medical certificate presented to the school upon entrance.
- e) The Educational Guarantee does not cover deaths resulting from:
 - Acts of war, declared or not; chemical or bacterial warfare; civil, guerrilla or revolutionary war;
 - The use of nuclear material for military or weapons-related activities, even as a result of tests, experiments or the transportation of nuclear weapons and/or projectiles, and/or nuclear explosions of any type;
 - Any activities which are unlawful or contrary to local ordinances;
 - Dueling, suicide, or death caused by the student under guarantee or with his/her involvement;
 - All/ any legal provisions apply.
- f) In those cases in which tuition payments are the responsibility of a corporation, only the legal representative, certifiably employed by the corporation making the payments, will be included in the Educational Guarantee.
- g) The Educational Guarantee will only be valid after all registration forms for the Guarantee, properly filled out, have been turned in, together with the School Contract, at the time the student enters school.
- h) The access to the Educational Guarantee will be canceled immediately if tuition payments are not made on time. Reinstatement of the Guarantee will require a new application. After to be given, all the other expenses should be paid on time for the benefit's maintenance.
- i) In cases of a move outside Rio de Janeiro municipal area, or in cases in which a student has been asked to leave the school because of either academic and/or behavioral problems (as per paragraphs 2º and 3º of Clause 14 of the Educational Contract) OLM will be responsible for the monthly tuition at another educational institution until the student graduates from secondary school, as well as for an English course, the maximum monthly amount not to exceed that of the same grade level at OLM, and not to include books, meals (lunch and snack) or overseas exchange programs and overseas exchange programs and related expenses mentioned in clause 6, paragraphs 4, 5 and 6, insertion I through V, of the Educational Services Contract.
- j) This Educational Guarantee does not cover repeated academic years, during which time the scholarship will be suspended, as per Clause 6 of the Educational Contract.
- k) This Educational Guarantee only covers the regular school day of 8AM to 3:30PM.
- l) Any cases not dealt with above will be analyzed individually by the Board of Directors of OLM.

Rio de Janeiro, July 1st, 2020.